

RUGBY BAPTIST CHURCH

Hazard Report Form

Note: To report an accident, please use the Accident Book.

Use this form to report a near miss, hazard or unsafe condition.

Location of hazard / incident:

Description of hazard / incident:

Person completing this form:

Name:

Address:

Post code:

Telephone:

Signature:

Date:

- Please inform Mark Ledingham (Health and Safety Advisor) of any incident / hazard at the earliest opportunity.
tel: 01788 569127 or 07774 973898
email: mark.ledingham@btinternet.com
- Return this completed form to the church office, or when unstaffed post it into the church letter box.